

ALTON COMMUNITY CHOIR

**Minutes of the Committee Meeting – 18th September 2014 at The Friends Meeting House,
Alton at 19.00hrs**

Committee: Gill Moore (Chairman),
Helen Brown (Minutes Secretary),
Sue Lawrence (Treasurer),
Jenny Hallett (Membership Secretary),
Carolyn Robson (Musical Director)
Robin Sturdy (Committee member)

Item	Discussion	Action / Comments
Apologies	All members of the committee were present.	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 12 th June 2014, proposed by Carolyn Robson and seconded by Robin Sturdy. The minutes were signed.	Approved minutes to go onto website. HB to ask Alison.
Matters Arising	Gill Moore has received an email from Alton Methodist Church re changed arrangements for the hire of the Church on Saturday 6 th December.	Gill has a meeting next week to clarify the situation. <i>See also Future Concerts section below.</i>
Financial report	Current bank balance - £6337.14 Charity balance - £723.46 for the year 2013-14.	
	Subscriptions can stay the same as they are for the coming financial year.	
	SL claimed £8.20 for phone and postage expenses.	GM and HB signed cheque. SL to send itemised list to HB
	Someone is needed to check accounts. (See also minutes of 12.06.14)	SL to circulate an email asking if any member knows of someone who might be able to do this.
Membership	There are currently 63 members on role.	2 people came to the first week of term with the possibility of taking up the two vacancies.
	There are 4 people on the waiting list – one couple and two separate individuals.	Carolyn said it would be OK for Jenny to contact the next few people on the list.

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Correspondence	Contacts from Alastair Gordon given to HB with the possibility of singing at a Treloars function and at Westland Care Home, Four Marks. He gave HB contacts for these organisations.	HB to contact Alastair for more information – ie. re. dates. It would not be possible to arrange anything before Christmas.
Future Concerts	At War's Command – Sunday 9 th November 2014, 7.00pm at St Mary's Church, Liss.	All is in hand. Programmes, posters and fliers have been designed and proof read. Printing to be arranged by the Church. (Carolyn will introduce readings to volunteers after regular practice this evening.)
	Winter Concert – Saturday 6 th December 2014, 7.00pm at Alton Methodist Church. The Church members are no longer able to help with setting up, clearing away and helping with refreshments. ACC will be responsible for making the necessary arrangements.	Gill Moore will be having a meeting with church office staff (Friday 26 th Sept) to sort out the situation.
	Arrangements re. design & distribution of posters, publicity, tickets, room set-up, refreshment arrangements, clearing away etc all need to be clarified and then finalised.	Until Gill's meeting, (see above) further arrangements cannot be made.
	The overall programme is in hand. It was felt that appropriate readings by choir members in their sets would add variety to the programme	SL to invite ACC members for suggestions of items of poetry and/or prose.
Joint Choirs Venture/s	Carolyn is available for the Saturdays of 21 st and 28 th March 2015.	
	HB made enquiries re the hire of Amery Hill School which is available for those dates at a cost of £32.00 + VAT an hour, plus an additional cost of £15 hour for the site manager totalling £53.40 an hour.	All agreed we should to look for other options in the hopes of finding somewhere more reasonably priced.
	21.6.14 Stanchester Quire emailed CR about the possibility of a choir exchange day with them in Somerset next year (see minutes of 12.06.14)	No further action required at present.

Item	Discussion	Action / Comments
Joint Choirs Venture/s (cont)	3.9.14 Paul Sartin raised the subject of a joint choir venture when chatting informally to HB after a gig. He seemed enthusiastic.	Paul is choir leader of The Andover Loft Singers.
Website	Choir photo update.	Under consideration.
	At a choir meeting shortly before the end of last term Alison asked for help putting information on the website.	HB to find out from Alison if any help has been forthcoming
	HB queried whether current website userwords and passwords should be changed as they have been the same for a very long time. After some discussion it was decided to leave them as they are.	
Proposed trip to Herborn	The survey indicates that there will be more than enough support.	Thanks to Sue Lawrence for issuing the survey.
	Ruth & Mark Rumsby visited Herborn during the summer break and returned having had a very positive experience. They have made a provisional booking of the Schloss-Hotel in Herborn.	A huge thank you to Ruth & Mark, and to those in Herborn you have been so enthusiastic and helpful.
		Sue Lawrence is to have a meeting with Ruth and Mark on Monday 29 th September re arrangements etc.
Term dates	The Autumn Term will run until 18 th December. There will be no half-term break.	The rehearsal dates take account of Carolyn's trip to the USA and the 'At Wars Command' concert.
AGM	Thursday 13 th November at 9.00pm.	ACC must be given at least 28 days notice i.e. by 15.10.2014
	The current committee are willing to stay on the committee.	(Committee members are voted in for a term of 2 years – therefore no action need to be taken)
	There is an additional vacancy on the committee.	The committee invites nominations for an additional committee member. Nominations, proposed and seconded, should be sent to HB 14 days before the AGM.

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AOB	Carolyn is unable to lead the choir on 25 th Sept, 2 nd & 9 th Oct as she will be in USA.	Freya Tabbush will deputise.
	Review of Carolyn's fees. The criteria for determining the fees for the Musical Director were discussed and agreed upon. They should be based on the July Consumer Price Index and applied from the beginning of the following September. The fees will be reviewed annually.	Based on the agreed criteria Carolyn fees should increase from £100 per session to £104.60 per session, from the beginning of September 2014. GM will amend the current agreement to include the new fee. This will be signed by Carolyn, ACC Musical Director and Gill, ACC Chair.
	Wassailing? – 17 th January?	Contact Judy Burt (SL and HB spoke to Judy who explained that this was not possible to arrange at the moment.)
	New Year/ Winter Ceilidh. Possibly January/early February?	Brief discussion – no outcome
Next meeting	Thursday 23 rd October at 7.00pm at The Friends Meeting House, Alton	

Minutes submitted by Helen Brown (Minutes Secretary)

Proposed by –

Seconded by –