

**ALTON COMMUNITY CHOIR**

**Minutes of the Committee Meeting – 17<sup>th</sup> September 2015 at The Friends Meeting House, Alton at 19.00hrs.**

**Committee:** Gill Moore (Chairman), (GM)  
 Helen Brown (Minutes Secretary), (HB)  
 Sue Lawrence (Treasurer), (SL)  
 Jenny Hallett (Membership Secretary), (JH)  
 Carolyn Robson (Musical Director), (CR)  
 Robin Sturdy (Committee member), (RS)  
 Barbara Parry (Publicity officer, co-opted member)

<b>Item</b>	<b>Discussion</b>	<b>Action / Comments</b>
Apologies	Jenny Hallett sent her apologies	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 11 <sup>th</sup> June 2015. Proposed by Sue Lawrence and seconded by Gill Moore. The minutes were signed.	HB to send to BP to put on the website ( <i>done 19.9.15</i> )
Matters Arising	13.7.15 – HB forwarded email to members, as agreed, requesting them to notify JH or HB if they will not be continuing membership in Sept.	
Finance	As at 8.9.15. Charity Fund       £830.53 Herborn             £469.80 General Funds     £5,600.39 Total       £6,900.72	
	Preliminary Draft accounts for the year 2014/15 show a 'break even'.	
	Subscriptions can stay the same as they are for the coming financial year.	£96 a year
	SL claimed for outstanding expenses including a gift of wine in 2014 for financial reviewer.	GM and HB signed cheque
	An independent person will be needed to check accounts.	SL to approach Simone Tooley again. (suggested £20.00 gift voucher as thanks)
Membership	Currently 65 members. Waiting list – 8. 3 new members started 10.9.15, 3 expected to start today.	(2 new members came today)
	Trial sessions – discussion.	Possibility next term.

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Membership (cont)	Pre-practice get-together to be organised by Julia Burns.	HB to approach Julia re 24.9.15 – OK. (18.9.15 - HB circulated email to members with details.)
	JH needs approval to buy more choir folders	(21.9.15 Action approved by email)
Correspondence	25.6.15 – At Wars Command at Waverley Abbey House – email + photos from David Willoughby	forwarded to ACC
	also emails of appreciation from Emilia and Jackie from WAH	
	25.6.15 – Invitation to ACC to join with Alton Choral Society to sing with them at Alton proms in the Park.	forwarded to ACC
	9.7.15 – email from Haydn Chappell to HB re concert at Alton Community Centre	10.7.15 – HB replied
	10.7.15 letter to Gill Marsden from EHDC re Alton Development Plan	16.8.15 HB notified EHDC to send correspondence to HB in future
	8.9.15 – email re article re Herborn visit reproduced in ATTA News-letter.	forwarded to ACC
	Emails re SingFest	forwarded to ACC
	Emails re Green Man Folk Club	forwarded to ACC
AGM	Date agreed – 12.11.15	
	Notify members of date at least 28 days prior to meeting (by	(done 18.9.15)
	Invite nominations for officers and or committee members – to be submitted at least 14 days before AGM (by 29.10.15)	Further information and nomination forms for committee members to be sent to ACC members nearer the date of AGM (done 29.09.15)
	Invite nominations for charities for the choir to support – to be proposed and seconded at least 14 days before the AGM. (by 29.10.15)	
	Invite items for discussion (supported by 5 members) – to be submitted at least 14 days before AGM (by 29.10.15)	
	Agenda – (with details of nominations etc) – to be circulated to members at least 7 days before AGM (5.11.15)	

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AGM (cont)	GM and RS to stand down from the committee.	Thanks to Gill and Robin for all their support on the committee
	SL, HB willing to continue (JH not present) BP willing to stand for election to committee. CR to continue as MD.	
	2014 – draft minutes to be sent to committee.	<i>(done 19.9.15)</i>
Trip to Herborn	Article re Herborn visit reproduced in 'The Four Marks News'.	
	8.9.15 – article re Herborn visit reproduced in ATTA News-letter.	
	£469.80 surplus to be ring-fenced for foreign travel, entertaining foreign visitors or similar. If not used, to be held up to 5 years and added to charity fund.	
Past concerts /events	25.6 15 – At Wars Command – Waverley Abbey House.	A great success. See also correspondence.
	4.7.15 – AWC at Alton Community Centre.	Performance went well. Smaller audience than hoped. Timing, venue, publicity, ticket sales etc discussed. Inconclusive outcome.
	Fee for Moira still outstanding.	
	12.7.15 Birthday Ceilidh	Outstanding success – a lovely day
	16.7.15. – Singing at 'Orchard House'.	Enthusiastically received by fairly small very appreciative audience. <i>(misunderstanding that we were a church choir)</i> Collection organised by residents raised £14.00
	16.7.15. – singing at 'The White Hart', Holybourne.	An enjoyable evening – chips served on the house. Thanks to Landlord and partner.
	13.8.15 – Summer Social	A great evening. A big thank you to Judy.
Future concerts/events	Saturday 5.12.15 – Summon up the Sun. Alton Methodist Church booked.	GM to check details of hire with church booking office. CR to email info to BP so she can design the publicity.

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Future concerts/events (cont)	Sunday 6.12.15 Gilbert White Museum.	Timing (3.30 – 4.00pm) to be confirmed nearer time. (Publicity – GW Museum)
	Singing at 'The Eight Bells – suggested by Alastair Gordon in agreement with the landlord	Venue too small to accommodate the choir
	17.12.15 Christmas carols etc at 'The White Hart'	CR to email HB with contact details ( <i>done 18.9.15</i> ) HB to contact pub.
	17.5.16 (Tuesday) Sarah Morgan Foundation concert in Winchester	Possibility of ACC being involved in this fundraiser.
	19.5.16 Lester Simpson – visiting guest choir leader - TBC	(Lester involved in SMF concert)
Publicity	All in hand	
Website	16.9.15 – BP and Alison Bucknell met. BP shown how to make some updates. Greg Bucknell still responsible for adding sound-files.	Thanks to Barbara, Alison & Greg
Next meeting	Thursday 22 <sup>nd</sup> October 2015, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted by Helen Brown (Minutes Secretary) 22.10.2015

Proposed by – Gill Moore

Seconded by – Robin Sturdy