

ALTON COMMUNITY CHOIR

**Minutes of the Committee Meeting – 22nd November 2018 at The Friends Meeting House,
Alton at 19.00hrs.**

Committee: Ann Foulkes (Chairperson), (AF)
Helen Brown (Minutes Secretary), (HB)
Sue Lawrence (Treasurer), (SL)
Christina Good (Membership Secretary), (CG)
Carolyn Robson (Musical Director), (CR)
Barbara Parry (Publicity officer), (BP)
Pete Stephens (Committee member) PS

Item	Discussion	Action / Comments
Apologies	HB chaired meeting until AF arrived.	AF and CR arrived at about 19.20hrs
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 11 th October 2018	Proposed by Barbara Parry seconded by Sue Lawrence. The minutes were signed. HB to notify ACC when they are on website. <i>(done 24.11.18)</i>
Matters Arising	As dealt with elsewhere.	
Finance	As at 09.11.18 Charity Fund £114.40 Overseas Fund £469.80 General Fund <u>£8,797.21</u> Total £9,381.41	
Membership	Members – 64. Waiting list – 4.	1 expected to join in January
Correspondence	31.10.18 – Letter of thanks from Mark Jones of Ark Cancer Centre Charity 10.11.18 – Email of thanks from Judy Burt re Broadlands Group RDA for choosing this as one of the choir’s charities 17.11.18 – Email via CR re workshop at Whitchurch by ‘B Naturals’ on Saturday 9 th Feb 2019 – to pass on the ACC. <i>(done 19.11.18)</i>	
GDPR	Privacy Policy now on the website GDPR signature sheet	CG to check that all ‘old members’ have signed. New members sign an agreement on joining.
Recent events	06.10.18 Combined ACC / Basingstoke Hospital Male Voice Choir. Audience donations £519.22, plus profits of £627.48, total £1,146.70 for Ark Cancer Centre Charity. 11.10.18 After practice get-together.	It’s been suggested, in passing, that BHMVC would like to do something similar another time. This needs to be initiated by BHMVC. Much appreciated by members – many stayed.
Forthcoming events/concerts	2.12.18 Mulled Wine Weekend – Gilbert Whites House, Selborne	ACC booked for 3.00pm. Warm-up at 2.30pm. HB to make final arrangements with GWH and notify ACC.

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Forthcoming events/concerts (cont)	06.12.18 (Thursday) Winter concert. Alton Methodist Church. Guest choral choir – ‘Take Note’.	SL has had difficulty contacting the church office to pay for hiring the church and to make arrangements. SL has emailed ACC for offers of help re refreshments and setting up.	
	Publicity	Flyers, posters have been printed and distributed.	
	Press	BP to put out press release	
	Tickets	Available from SL and choir members. Lesley Wright and David Luscombe to sell tickets on door.	
	Open up	time and personnel TBA - SL	
	Set out chairs	time and personnel TBA – SL (Church is booked from 6.30pm – might need to get there earlier to set out chairs)	
	Warm-up time	6.30pm – HB to notify ACC	
	Uniform – standard black and red	HB to notify ACC	
	PA system	TBA – SL to make enquiries	
	Refreshments – mulled non-alcoholic punch. Urn.	4 members have volunteered to make the punch. BP to lend urn.	
	Mince pies	SL to ask how many pies members are willing to make/supply.	
	Manning refreshments -	Volunteers needed – SL to arrange	
	Charity information	BP to arrange	
	Programmes	BP and CR to arrange. To give out at concert.	
	Possible events / ideas	13.12.18. Short performance at Orchard House at 7.00pm	AF contacted manager with poster and ensured date is in their diary. AF to call in for final confirmation close to event.
		13.12.18 – End of term at The Crown at 8.00pm	AF to make final check with Steve, landlord
17.01.19 - After practice get-together.			
	28.03.19 – Guest Choir leader. Brendan Taaffe booked to lead choir – Can do 2 hours for the £200 fee.	Times to be arranged nearer the time. Accommodation at HB & Chris Brown’s.	
Possible events / ideas	Chippenham Folk Festival – May Bank Holiday 2019	Idea abandoned – no response from organisers	
	Combined Winchester, Petersfield, Alton Community Choirs, Andover Spotlight Singers and ‘Take Note’ choral choir. Date TBA – near end of summer term.	SMF can fund hire of a venue in Winchester – will underwrite event. Expect to charge a small amount for participants.	
	Brighton Choirs Festival	AF to investigate	

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Possible events / ideas (cont)	Choirs get-together – Cecil Sharp House Choir and ACC	Currently on hold. No further action.
AGM	Minutes of approved 2017 AGM on website. Also treasure's report, financial report and balance sheet	2017 Chairman's report still to go on website.
	Draft minutes of 2018 AGM now on website.	Financial reports etc and Chairman's report still to go on website.
Website	September minutes are on the website	A big thank you to Debbie.
	October minutes on website – (24.11.18)	
	Concert and performance details now on the website.	
	Spring and summer term dates now on the website.	
	Choir's newly chosen charities now on website	
Facebook	Working well	Thank you to Debbie
Leader Exchange	See 'Future events'.	
AOB	Member suggested having a choir newsletter	No committee member was willing to undertake the writing of one. ACC information is available on the website, committee meeting minutes and emails. HB to contact member with outcome (done 24.11.18)
	A member enquired if links from ACC website could be made to other relevant websites – e.g. the ACC chosen charities?	Impracticable, time consuming and a possible security risk. HB to contact member with outcome. (done 24.11.18)
Next meeting	Thursday 7 th February 2019, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted – Helen Brown

Proposed by – Pete Stephens

Seconded by – Barbara Parry