

ALTON COMMUNITY CHOIR

**Minutes of the Committee Meeting – 20th September 2018 at The Friends Meeting House,
Alton at 19.00hrs.**

Committee: Ann Foulkes (Chairperson), (AF)
Sue Lawrence (Treasurer), (SL)
Christina Good (Membership Secretary), (CG)
Carolyn Robson (Musical Director), (CR)
Barbara Parry (Publicity officer), (BP)
Pete Stephens (Committee member) PS

Item	Discussion	Action / Comments
Apologies	Helen Brown (HB), Pete Stephens (PS)	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 7 th June 2018	Proposed by Carolyn Robson seconded by Christina Good. The minutes were signed. HB to notify ACC when they are on website.
Matters Arising	GDPR signature sheet ----- Review 'welcome sheet' to include a permission 'tear-off' for new members	BP to ask HB if all current members have now signed. ----- CG has done this
Finance	As at 10.09.18 Charity Fund £1224.44 Overseas Fund £469.80 General Fund £6950.05 Brittany nil Total £8644.29 ----- SL advised cost of living increase to Musical Director's session fee to £116.50	Brittany trip fund now empty. ----- Charity fund – SL has written 3 cheques to equally divide this balance between the choir's charities. £324.81 to be presented to the Ark Cancer Centre Charity at concert on 6 th October. ----- CR accepted and signed continuation document as MD
Membership	members – 65 as 2 have confirmed to CG they will not be continuing waiting list – 2	CG to contact and invite the 2 on waiting list to join as choir rehearsals are so rarely attended by 100% of membership
Correspondence	None	
GDPR	Privacy Policy - almost ready for the website. AF	AF to send to BP. BP discussed with Alison and Greg will arrange for website main page link to privacy policy statement.
	Consent tick sheet circulated at practice	22.05.18 and 07.06.18 to date. Majority have already signed.
Recent events	14.06.18 After practice get-together.	Trial event but very successful and enjoyed by all who attended. Thanks to CG for organising. Another to be arranged. See future events.
	05.07.18 – end of term at 'The Crown'	Again a joyful occasion despite few in the pub (other than choir members). Perhaps Queens Head next time?

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Recent events cont'd	Thursday 16 th August. Summer Social at Judy's.	Another lovely evening. Thanks to Judy for hosting again and for all who helped cater and joined in the singing.
Forthcoming events/concerts	Saturday 6 th October. Combined ACC / Basingstoke <u>Hospital</u> Male Voice choir	AF has booked St Lawrence Church, to speak to Andrew Micklefield to collect key for kitchen to serve refreshments. AF will arrange white/red wine and soft drinks, plastic glasses and table cloths. SL will arrange baskets for retiring collection. BP drafted publicity during the summer break and press releases to usual media contacts and Four Marks Newsletter. Publicity posters (50), flyers (500) and tickets (150) by TreloarPrint for £37.00 AF requested 100 flyers to be distributed by the Alton Herald in packs at the Classic Car event on 22 nd September. BP has given Mark Jones a supply of posters/flyers for the Ark Cancer Centre Charity and also to BHMVC c/o Alistair Gordon. Tickets being reserved already.
	Mulled Wine weekend 2018 – 1 st /2 nd December 2018 (invitation received 12.12.17) at Gilbert White's House.	Date to be finalised nearer the time. HB to reply. NB Will depend on Alton Town events.
	Winter concert	SL has confirmed Thursday 6 th Dec. SL will email ACC members for offers of help to set-up and refreshments
	End of term – 13 th Dec 2018, Orchard House then ?Queens Head	AF to visit Orchard House and offer xmas mini concert as in previous years.
Possible events / ideas	Chippenham Folk Festival – May Bank Holiday 2019	CR has emailed the organisers to enquire.
	Choirs get-together – Cecil Sharp House Choir and ACC	To be discussed when time permits. Suggested summer 2019
	CR mentioned that WCC has suggested a joint social event with all Carolyn's choirs getting together.	Suggested summer 2019. Committee in favour. To be discussed further
Website	Updated with approved minutes and diary dates.	Debbie and/or BP
Publicity	BP prepared a "Singing brings you sunshine all year" press release at the end of the summer break to publicise ACC activities and forthcoming Autumn Charity Concert (06/10/18).	Published in Surrey and Hants News, Alton Herald and Four Marks News so far.

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	Also Autumn concert publicity posters and flyers being distributed by ACC members.	
Facebook	Regularly updated with info and useful links	Thanks again to Debbie
Leader Exchange	Lester Simpson interested.	Spring term previously suggested. Not discussed further.
AOB	None as discussed earlier in the meeting	
Next meeting	Thursday 18 th October 2018, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted – Barbara Parry

Proposed by – Ann Foulkes

Seconded by – Sue Lawrence