

ALTON COMMUNITY CHOIR

Minutes of the Committee Meeting – 17th May 2018 at The Friends Meeting House, Alton at 19.00hrs.

Committee: Ann Foulkes (Chairperson), (AF)
 Helen Brown (Minutes Secretary), (HB)
 Sue Lawrence (Treasurer), (SL)
 Christina Good (Membership Secretary), (CG)
 Carolyn Robson (Musical Director), (CR)
 Barbara Parry (Publicity officer), (BP)
 Pete Stephens (Committee member), (PS)

Item	Discussion	Action / Comments
Apologies	All committee present	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 26 th April 2018	Proposed by Barbara Parry seconded by Pete Stephens. The minutes were signed. HB to notify ACC when they are on website.
Matters Arising	Concert to raise awareness of Music in Detention	Too late to organise a specific concert – HB to apologise to Joanna via email. <i>(Done 21.05.18)</i>
Finance	As at 17.05.18 Charity Fund £1,019.26 Overseas Fund £469.80 General Fund £6,301.23 Brittany <u>£8,878.50</u> Total £16,668.79	Charity fund includes £50.00 donation from Oakhanger. Cheque £1,287.50 (ferry balance) paid to Top Marks. All payments re Brittany trip received from ACC.
Membership	members – 65, waiting list, possibly 1	
Correspondence	14.5.18 – Phone call to HB from Brendoncare asking if we could sing this Saturday 17.5.18	Unable to do so. Explained too short notice.
	16.5.18. (via website and Sue L) Invitation from Katherine Honey inviting a small group of ACC to sing at an afternoon event during National Carers Week.	SL sent replied. ACC unable to accept invitation – leader unavailable.
GDPR	AF looked into the legal requirements and drew up a draft ACC privacy policy to go on the website	Unanimously approved - personnel to be added.
	Obtain permission from current members re holding personal information and circulation of emails.	AF to finalise GDPR information and consent information for emailing to ACC. Agreement ‘tick sheet’ to be circulated at choir practice.
	Review ‘welcome sheet’ to include a permission ‘tear-off’ for new members	CG
Recent events	06.05.18 Oakhanger Village May Fayre	£50.00 donation received for ACC Charity Fund. (HB sent thanks) Small audience – timing and clashing events. Difficult singing in open air.
	10.05.18 Pre-practice get-together to celebrate 18 years of ACC – Coming of Age	Thanks to Christina G and Karen B

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Forthcoming events/concerts	14.06.18 After practice get-together (members seem keen) OK with Quakers.	CG to trial event – serve tea and coffee – Brian has a side-door key to lock up. HB to notify ACC – add to diary dates on website
	05.07.18 – end of term	AF to check with 'The Crown' to check of land lord willing to host us (following vague invitation at Christmas time.)
	Thursday 16 th August. Summer Social. Time TBA.	HB to circulate email to ACC with info re location, refreshment arrangements etc. nearer the time.
	Saturday 6 th October. Combined ACC / Basingstoke <u>Hospital</u> Male Voice choir	St Lawrence Church booked. BP to make final check with BHMVC. Check with ACC (show of hands) availability (<i>Done 17.5.18</i>)
	Mulled Wine weekend 2018 – 1 st /2 nd December 2018 (invitation received 12.12.17)	Date to be finalised nearer the time. HB to reply. NB Will depend on Alton Town events.
	Winter concert	SL is still waiting for a reply from Church office re optional dates – 1 st , 6 th and 8 th Dec. (6 th or 8 th probably better – Alton Town have a lot happening 1 st Dec)
	Choirs get-together – Cecil Sharp House Choir and ACC	To be discussed when time permits. Suggested summer 2019
Visit to La Gacilly, Brittany 22.06.17 to 25.06.18.	SL to devise forms re ferry passenger information and food requirements	HB has coach passenger list.
	Pick up times and points to be arranged	HB to arrange with TopMarks
Possible events / ideas		
Website	Updated with approved minutes (26.4.18) and diary dates.	Debbie and/or BP
Publicity	BP wondered about notifying press re ACC 'Coming of Age'	Leave for time being
Facebook	Frequently added to – links to other relevant events	Thanks to Debbie
Leader Exchange		Currently no further action
AOB	Next Term Dates	13 th Sept to 13 th Dec 2018. Half term 25 th October. Dates to go on website.
Next meeting	Thursday 7 th June 2018, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted – Helen Brown

Proposed by – Ann Foulkes

Seconded by – Christina Good