

ALTON COMMUNITY CHOIR

Minutes of the Committee Meeting – 22nd September 2016 at The Friends Meeting House, Alton at 19.00hrs.

Committee: The position of chair person is vacant
 Helen Brown (Minutes Secretary), (HB)
 Sue Lawrence (Treasurer), (SL)
 Jenny Hallett (Membership Secretary), (JH)
 Carolyn Robson (Musical Director), (CR)
 Barbara Parry (Publicity officer), (BP)
 Pete Stephens (Committee member), (PS)

Pete Stephens was appointed chair for the duration of this meeting.

Item	Discussion	Action / Comments
Apologies	Sue Lawrence	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 23 rd June 2016. Proposed by Jenny Hallett, seconded by Pete Stephens. The minutes were signed.	HB to notify ACC that the draft minutes are available.
Matters Arising	Changed committee meeting date from 15.9.16 to 22.6.16	
	Re practice 13.10.16	Freya Tabbush to substitute for Carolyn
Finance	As at 31.8.16 Charity Fund £1,253.71 Overseas Fund £469.80 General Funds £5,021.67 Total £6,745.18	
	As at As at 9.9.16 the General Fund had increased to £6051.67.	
	Carolyn's fee. SL proposed an increase from £107.25 to £110.35.	Unanimously approved.
	Subs can stay the same as for last year	
	SL has approached Simone Tooley to check accounts	Simone has kindly agreed. We get her a 'thank you' gift – unanimously approved.
Membership	Currently 66 members. Waiting list 3. JH needs to buy new song folders.	A minor admin error resulted in the extra member. <i>(A new member has since decided not to join – so numbers are again 65)</i>

Item	Discussion	Action / Comments
Correspondence	21.7.16 – email from PS re Barn Dance	Sent to ACC
	12.9.16 – Email forwarded via CR re singing workshops in Andover on 1.10.16	Sent to ACC 12.9.16
Recent events	2.7.16 – Singing in Alton Public Gardens in aid of Cardiac Rehab. Two sets – 12.00 and 2.00pm	Rained heavily during 1 st set – very small audience, choir sang well - voices carried despite being in the bandstand with no PA. (some audience had misread the publicity thinking concert was noon till 2.00pm) - £75.73 collected – article sent to paper (to comply with EHDC regulations.) Letter of thanks received from Cardiac Rehab – 23.7.16
	14.7.15 – End of term at The White Hart. About 30 met beforehand for a meal.	Pub catered well with the pre-ordered food orders. We enjoyed a good sing, though some commented later that they were made to feel unwelcome and conditions were unsuitable.
	11.8.16 – Summer Social at Judy's.	About 25 people had a lovely evening – with shared refreshments and singing. Paul Tabbush played his Northumbrian pipes. A big thank you to Judy.
Forthcoming events	22.10.16 (Sat) 8.00pm. ATTA Concert celebrating 10 years of twinning with Pertuis at Alton Maltings Centre.	Tickets (for non-participants) £5.00. Programme of songs to Don Hammond, if possible by 10 th October.
	26.11.16. (Sat) 11.30am. Watts Gallery, Compton - Victorian Christmas.	Jackie Slack volunteered to liaise with Watts Gallery. All in hand.
	3.12.16 (Sat) 7.00pm. Alton Methodist Church. A Hampshire Christmas/ Winter concert (Hampshire songs, carols & readings etc.)	Deposit (£25) paid – total cost £125. SL replaces Gill Moore as contact with Church Secretary. A volunteer will be needed to collect and return the key, learn about locking up etc. (<i>Helen Smith has a key and kindly volunteered to make necessary arrangements.</i>) Someone will be needed to oversee refreshments. (See also 'Publicity')

Item	Discussion	Action / Comments
Forthcoming events (cont)	4.12.16 (Sun) 1.30pm. Alton Assembly Rooms. Alton Yuletide Festivities.	Contact;- Emily-Jane Messenger, Alton Town Events Manager
	4.12.16 (Sun) 3.30pm. Gilbert White House Museum, Selborne – Mulled Wine Weekend	Contact at GWH.:- Becky Muscato
	15.12.16 – End of term ‘sing’ preceded by a possible ‘sing’ at Orchard House.	Discussion re venue. JH to approach Alton House Hotel. PS to approach Queen’s Head. BP to approach ‘Orchard House’
	Possible visit to Pertuis, France.	ACC will not go in 2017 as Alton Concert Orchestra have been invited to Pertuis in 2017
Website	New look website in operation	Easier to manage and access.
	Link address	Now updated to link with SL
	Username and password for Constitution and Minutes page.	Needs modifying to coordinate with ‘Welcome to ACC letter’ to new members. BP to contact Greg.
	Committee meeting minutes.	All updated to web site – available on Constitution and Minutes page.
	Sound files.	CR to send new sound files to BP
Publicity	ATTA concert – paper flyers and posters available from Don Hammond.	<i>(Don gave HB 50 tickets – 22.9.16) (Flyer sent electronically to ACC 1.10.16) (Song list to ACC 3.10.16)</i>
Term Dates	8 th Sept – 15 th Dec (half term 27 th Oct) 5 th Jan – 6 th April (half term 23 rd Feb) 27 th April – 13 th July (half term 1 st June)	Final date of summer term agreed – Thursday 13 th July.
AGM	3.11.16 (Thurs) at approximately 9.00pm following a shortened practice. ACC must be notified of the meeting 28 days before the meeting – i.e. by 6 th October.	<i>(Official notification by email to ACC – done 3.10.16)</i>
	All current committee willing to stay on committee.	The position of chair person is vacant.
		In the absence of a chairperson BP has agreed to chair the meeting.
		In the absence of a chairperson HB has agreed to write a report.
	Invite nominations for the position of chair person – to be proposed and seconded	To be submitted to the secretary at least 14 days before the AGM i.e. by 20 th October

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AGM (cont)	Invite nominations for the choir's chosen charities – to be proposed and seconded	To be submitted to the secretary at least 14 days before the AGM i.e. by 20 th October
	Invite items for discussion – to be supported by at least 5 members. (Para 8.4.5)	To be submitted to the secretary at least 14 days before the AGM i.e. by 20 th October
	Proposers of charities	To be invited to give a short presentation at the AGM (2 minutes max.)
	Agenda – with details of nominations etc.	To be circulated to ACC at least 7 days before AGM – i.e. by Thursday 28 th October.
	Draft minutes of 2015 AGM.	<i>(Circulated to ACC – 3.10.16)</i> They are also on website.
AOB	Haydn Chappell suggested ACC might like to sing in the Community Centre or Assembly Rooms in the autumn. (See addendum)	In view of a full autumn programme we discussed the possibility of a summer concert in the Assembly Rooms. HB to email Haydn <i>(done 28.9.16)</i>
	As a visit to Pertuis will not take place in 2017 CR suggested making enquiries re an ACC trip to Brittany. This follows a very successful visit with another choir.	CR to investigate.
Next meeting	Thursday 20 th October 2016, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted by Helen Brown (Minutes Secretary) – 20.10.2016

Proposed by – Jenny Hallett

Seconded by – Carolyn Robson

Addendum

Is the choir interested in singing at the Community Centre or Assembly Rooms this autumn? We can pay expenses. Kind regards, Haydn