

ALTON COMMUNITY CHOIR

Minutes of the Committee Meeting – 25th February 2016 at The Friends Meeting House, Alton at 19.00hrs.

Committee: The position of chair person is vacant
 Helen Brown (Minutes Secretary), (HB)
 Sue Lawrence (Treasurer), (SL)
 Jenny Hallett (Membership Secretary), (JH)
 Carolyn Robson (Musical Director), (CR)
 Barbara Parry (Publicity officer), (BP)
 Pete Stephens (Committee member), (PS)

Sue Lawrence was appointed chair for the duration of this meeting.

Item	Discussion	Action / Comments
Apologies	Jenny Hallett, Pete Stephens	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 28 th January 2016. Proposed by Sue Lawrence, seconded by Barbara Parry. The minutes were signed.	HB to notify ACC that the minutes are available. <i>(done 28.2.16)</i>
Matters Arising	No matters arising other than items covered elsewhere.	
Key to Hall	BP will be away for next 3 meetings.	Denise Lovett has the key.
Finance	As at 11.2.16 Charity Fund £715.10 Overseas Fund £469.80 General Funds £7001.79 Total £8186.69	
	Change of signatory.	In progress.
Membership	Currently 64 members. Waiting list 2.	
Correspondence	31.1.16, 2.2.16, 10.2.16, 22/23/24/25.2.16, emails HB/Emily-Jane Messenger re. performances in Alton Public Gardens 12.6.16 and 2.7.16	
	2.2.16 phone-call, Denise Ellis to HB (re cardiac Rehab concert.) 16/18.2.16 – emails HB/Denise Ellis	
	4.2.16 email HB to ACC re. approved Nov minutes on website.	
	5.2.16 email Penny S to HB re clearing up of hall after practise.	– message relayed to ACC (11.2.16)

Item	Discussion	Action / Comments
Correspondence (cont.)	11.2.16 email HB to Trevor Mason of BHMVC - Currently discontinue correspondence to avoid confusion.	Others are involved in arranging possible joint choirs' concert. Currently no further action
Future concerts/events Visit to Pertuis	23.4.15 (Sat) Joint-choirs day with Stanchester Quire, Somerset. SL has made enquiries re coach hire, likely to be over £500	Add column on register for ACC members to show availability. (<i>done 25.2.16</i>). HB to liaise with Bonnie Forsyth (Stanchester Quire).
	25.5.16 (Wednesday) Sarah Morgan Foundation concert in Winchester (5 Choirs + 'Belshazzar's Feast' – 20 minutes programme approx for each choir)	Add column on register for ACC members to show availability. (<i>done 25.2.16</i>) ACC to make own transport arrangements.
	12.6.16 (Sunday) Queen's 90 th birthday celebrations – Alton Public Gardens 12 noon to 3pm.	ACC to sing 50s/60s material. CR compiled a provisional list of songs – list sent to Emily-Jane Messenger – 24.2.16. Info re timing etc. to be available nearer the time.
	2.7.16 (Saturday) Summer entertainment in Alton Public Gardens (afternoon) in aid of Cardiac Rehab.	A licence will be needed if performing in an open space (available from East Hants County Council) OR people can be invited to donate money in exchange for a sticker or similar – a licence is not then needed. HB to liaise with Denise Ellis.
	14.7.16 – End of term at The White Hart, Holybourne	PS confirmed with landlord.
	22.10.16 (Sat) Concert re ATTA – visitors from Pertuis, France.	Currently no further action
	3.12.16 (Sat) A Hampshire Christmas/ Winter concert (Hampshire songs, carols & readings etc.)	Gill Moore booked Alton Methodist Church.
	15.12.16 – End of term at The White Hart, Holybourne	PS confirmed with landlord.
	Visit to Pertuis 2017 (summer?)	Currently no further action

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Website	BP (website administrator) away 1 st March to 22 nd	
	Greg Bucknall working on simplification of web site.	
	Lyrics and sound files updated to website	
	Confirmed diary dates on website	
	Link address in process of being changed.	SL to check alteration.
Publicity etc.	Facebook	Work in progress
	Pull-up banner – ones of suitable size and quality cost about £100 -	BP working on design ideas – open to ideas
	Pete emailed a list of possible places to advertise concerts etc.	(See addendum) Some already being used – decided not to pay for ads.
AOB	From John Grace – suggested song for ACC repertoire – ‘The Old Churchyard’	Refer to CR (Musical Director)
	Computer system used for ‘signing up’ for events. (mentioned by Don Hammond to SL – SL requested more info.)	Current system works well for ACC circumstances. (Tick box column on register)
	Carolyn unavailable to lead ACC on 5 th May	CR to ask Freya Tabbush to stand in. <i>(done 14.3.16. Freya is able to.)</i>
Next meeting	Thursday 14 th April 2016, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted by Helen Brown (Minutes Secretary)

Proposed by – Sue Lawrence

Seconded by – Barbara Parry

Addendum

Alton Sainsbury's, Alton Community Centre, Alton Library, Alton Town hall, White Hart – Holybourne Stores and PO window - Holybourne (50p per week ?), Holybourne theatre, Quaker Room, Allen Gallery/Curtis Museum, Eight Bells, Queens Head, Golden Pheasant, Farnham Herald, Alton Herald, Alton Gazette, free newspaper