

ALTON COMMUNITY CHOIR

Minutes of the Committee Meeting – 14th April 2016 at The Friends Meeting House, Alton at 19.00hrs.

Committee: The position of chair person is vacant
 Helen Brown (Minutes Secretary), (HB)
 Sue Lawrence (Treasurer), (SL)
 Jenny Hallett (Membership Secretary), (JH)
 Carolyn Robson (Musical Director), (CR)
 Barbara Parry (Publicity officer), (BP)
 Pete Stephens (Committee member), (PS)

Sue Lawrence was appointed chair for the duration of this meeting.

Item	Discussion	Action / Comments
Apologies	Jenny Hallett, Pete Stephens	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 25 th February 2016. Proposed by Sue Lawrence, seconded by Barbara Parry. The minutes were signed.	HB to notify ACC that the minutes are available.
Matters Arising	Re change of signatory	SL to check situation with bank
Finance	As at 13.4.16 Charity Fund £755.36 Overseas Fund £469.80 General Funds £6302.04 Total £7527.20	
	Invoice of £60.00 from 'Origin' re hosting website	HB to countersign cheque
Membership	JH away for next few weeks. New member starting. A member notified HB of planned temporary absence for summer term due to illness.	<i>(Started – 14.4 16)</i>
Correspondence	26.3.16 – Invitation from Alton Town Council to civic reception on Tuesday 26.94.16 7.30. to 9.30 at The Maltings, Alton	HB and BP to attend. HB to reply ASAP <i>(done 15.4.16)</i>
Future concerts/events	23.4.15 (Sat) Joint-choirs day with Stanchester Quire, Somerset. Cheapest quote for coach, Top Marks - £495.35. HB has list of ACC participants. Leave Alton at 08.30 11.00 – Arrival – tea, coffee & biscuits	SL to book Top Marks Coach Co. (HB countersigned cheque) CR to sort final practicalities with Bonnie Forsyth. SL to circulate details to participants.

Item	Discussion	Action / Comments
	<p>11.30 – 12.30; Session 1 Singing 12.30 – 13.30; Lunch – Stanchester very kindly providing lunch. 13.30 – 15.30; Session 2 Singing 15.30 – 16.30; Afternoon Tea. 16.30 (approx) informal concert in parish church. A short slot from each choir followed by performance of songs learnt together. 17.30 – leave Yetminster Arrive back at Alton 19.30 – 20.00.</p>	
	<p>25.5.16 (Wednesday) Sarah Morgan Foundation at The Guildhall, Winchester. Tickets £5.00 for choir members, £10.00 audience</p>	<p>CR to ask Wenda to get in touch with HB – HB to ask for 50 tickets. SL to deal with finance. ACC members to make own travel arrangements.</p>
	<p>12.6.16 (Sunday) Queen’s 90th birthday celebrations – Alton Public Gardens 12 noon to 3pm.</p>	<p>Info re timing etc. to be available nearer the time from Emily-Jane Messenger.</p>
	<p>2.7.16 (Saturday) Summer entertainment in Alton Public Gardens (afternoon) in aid of Cardiac Rehab. Two slots – 12.00 and 14.00. Picnic lunch between.</p>	<p>HB to investigate what is involved in getting a licence. <i>(done 11 5 16)</i> Report back to committee by email. BP - poster and press release.</p>
	<p>14.7.16 – End of term at The White Hart, Holybourne</p>	<p>Booked with landlord.</p>
	<p>* New item. Summer Social. At the kind invitation of Judy at her home.</p>	<p>Possible dates – Thurs 21st July, Thurs 11th August. TBA, HB, CR and Judy</p>
	<p>22.10.16 (Sat) Concert re ATTA – visitors from Pertuis, France.</p>	<p>Currently no further action</p>
	<p>3.12.16 (Sat) A Hampshire Christmas/ Winter concert (Hampshire songs, carols & readings etc.)</p>	<p>CR and BP have met re. initial programme. HB to send reminder to ACC re contributions of Hampshire-based material by 30th June.</p>
	<p>15.12.16 – End of term at The White Hart, Holybourne</p>	<p>Booked</p>
	<p>Visit to Pertuis, France. (Summer 2017)</p>	<p>Currently no further action</p>

Item	Discussion	Action / Comments
Website	Greg has simplified the site so that it can be managed more easily.	BP learning new format and uploading from Alison and will be able to do soundfiles and update photos too.
	Information link address on website in process of being changed.	SL to check alteration. <i>(15.4.16 Checked – but link still going to Gill Moore and BP will ask again Alison and Greg to alter to SL's email)</i>
	Hosting fee.	SL to reimburse Greg and Alison for renewal fee.
Publicity etc.	Facebook	Photos taken last summer at Herborn and/or Waverley Abbey House could be used.
	Pull-up banner – 850mm x 2,000mm (approx) cost up to about £100. Production time quick – see 'comments'.	BP presented some roughs based on choir colours. Discussion followed. Final decision at next meeting, in time for banner to be produced for summer concerts.
AOB	5 th May practice – Freya Tabbush to stand in for CR	
	AGM – date to be decided at next committee meeting	
Next meeting	Thursday 19 th May 2016, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted by Helen Brown (Minutes Secretary)

Proposed by – Sue Lawrence

Seconded by – Carolyn Robson