

ALTON COMMUNITY CHOIR

Minutes of the Committee Meeting – 7th June 2018 at The Friends Meeting House, Alton at 19.00hrs.

Committee: Ann Foulkes (Chairperson), (AF)
 Helen Brown (Minutes Secretary), (HB)
 Sue Lawrence (Treasurer), (SL)
 Christina Good (Membership Secretary), (CG)
 Carolyn Robson (Musical Director), (CR)
 Barbara Parry (Publicity officer), (BP)
 Pete Stephens (Committee member), (PS)

Item	Discussion	Action / Comments
Apologies	All committee present	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 17 th May 2018	Proposed by Ann Foulkes seconded by Christina Good. The minutes were signed. HB to notify ACC when they are on website.
Matters Arising		
Finance	As at 31.05.18 Charity Fund £1134.41 Overseas Fund £469.80 General Fund £6,357.23 Brittany <u>£8,878.50</u> Total £16,839.94	Cheque £1,287.50 (ferry balance) paid to Top Marks. All payments re Brittany trip received from ACC.
Membership	members – 65, waiting list, possibly 1	CG to contact ‘member’ who has not paid and has seldom attended .
Correspondence	31.05.18 email (via website) from The Lawn Care Home, Holybourne asking if ACC can sing at their Summer Fayre on Saturday 7 th July.	CR unavailable – SL declined invitation.
	05.06.18 – email re Citizens of the World Choir performance – Sunday June 10 th at St Lawrence’s Church 11.15 hrs -	05.06.18 – forwarded to ACC
GDPR	Privacy Policy - almost ready for the website. AF	AF to send to BP. BP arranging for new webpage to be set up.
	Consent tick sheet circulated at practice	22.05.18 and 07.06.18 to date. Majority have already signed.
	Review ‘welcome sheet’ to include a permission ‘tear-off’ for new members	CG
Recent events	None	
Forthcoming events/concerts	14.06.18 After practice get-together.	Trial event – serve tea and coffee – Brian has a side-door key to lock up. 5.6.18 HB notified ACC – BP add to diary dates on website
	05.07.18 – end of term	AF checked with ‘The Crown’ – OK ...though it could clash with football match on TV. Proceed – change plans if necessary. Add to website.
	Thursday 16 th August. Summer Social. Time TBA.	HB to circulate email to ACC with info re location, refreshment arrangements etc. nearer the time.

Item	Discussion	Action / Comments
Forthcoming events/concerts (cont)	Saturday 6 th October. Combined ACC / Basingstoke <u>Hospital</u> Male Voice choir	St Lawrence Church booked. BP <u>still</u> waiting final confirmation with BHMVC before adding to Diary dates.
	Mulled Wine weekend 2018 – 1 st /2 nd December 2018 (invitation received 12.12.17)	Date to be finalised nearer the time. HB to reply. NB Will depend on Alton Town events.
	Winter concert	SL is <u>still</u> waiting for a reply from Church office re optional dates – 1 st , 6 th and 8 th Dec. (6 th or 8 th probably better – Alton Town have a lot happening 1 st Dec)
	Choirs get-together – Cecil Sharp House Choir and ACC	To be discussed when time permits. Suggested summer 2019
Visit to La Gacilly, Brittany 22.06.17 to 25.06.18.	Final invoice received from TopMarks.	Balance of £2,340.00 due. Cheque signed 7.6.16. Sent to TM
	Pick up times and points to be arranged	HB arranging with TopMarks.
	Mandate from Brittany Ferries received via TopMarks .	HB in process of completing. Info to be checked against participants' info. (<i>Done 09.07.18</i>) HB to return to TM – together with final pick-up arrangements.
	Driver will be available until 21.00hrs on Friday 22 nd .	He <u>must</u> be parked up by that time.
	Hotel and Julian's payment settled.	SL paid invoices via 'Transferwise' – account set up in her name as this works best with electronic payments. HB and PS to sign cheque made payable to SL as reimbursement.
	Menu choices	SL received from ACC
	Mobile phone numbers	Almost all received. (HB to chase up remaining few)
	Arrangement for money for driver's meals	SL to pay in Euros in France.
Possible events / ideas		
Website	Updated with approved minutes (26.4.18) and diary dates.	Debbie and/or BP
Publicity	BP wondered about notifying press re ACC 'Coming of Age'	Leave for time being
Facebook	Regularly updated with info and useful links	Thanks to Debbie
Leader Exchange	Lester Simpson interested.	Spring term would be good.
Next Term Dates	13 th Sept to 13 th Dec 2018. Half term 25 th October.	Dates to go on website.
AOB		
Next meeting	Thursday 20 th September 2018, 7.00pm at The Friends Meeting House, Alton	

Minutes submitted – Helen Brown Proposed by – Carolyn Robson Seconded by – Christina Good