

**ALTON COMMUNITY CHOIR**

**Minutes of the Committee Meeting – 16<sup>th</sup> May 2019 at The Friends Meeting House, Alton at 19.00hrs.**

**Committee:** Ann Foulkes (Chairperson), (AF)  
 Helen Brown (Minutes Secretary), (HB)  
 Sue Lawrence (Treasurer), (SL)  
 Christina Good (Membership Secretary), (CG)  
 Carolyn Robson (Musical Director), (CR)  
 Barbara Parry (Publicity officer), (BP)  
 Pete Stephens (Committee member) PS

Item	Discussion	Action / Comments
Apologies	Sue Lawrence, Christina Good	
Minutes of the last Meeting	Approval of the minutes of the committee meeting held on Thursday 7 <sup>th</sup> February 2019	Proposed by AF seconded by PS. The minutes were signed. HB to notify ACC when they are on website. <i>(done 21.05.2019)</i>
Matters Arising	2017 Chairman's report update now on website (13.02.19)	
	2018 AGM Financial reports etc. plus Chairman's report now on website(13.02.19)	
Finance	As at 10.04.19 Charity Fund           £817.27 Overseas Fund         £469.80 General Fund <u>£6,710.21</u> Total                       £7,997.28	SL to provide up-date in time for next meeting.
	Sue, Helen and Pete are the current signatories - none will be on the committee after the next AGM.	The arrangement for signing cheques will have to be changed when possible.
Membership	Members – 62. Waiting list – 0.	<i>(Potential member attended this evening for a taster session)(has now joined - 19.5.19)</i>
Correspondence	(10.02.19) Email from PS tendering his resignation from the committee as from the 2019 AGM	
	(16.02.19) Email from CG – Alton U3A ukulele lessons –	circulated to ACC 19.02.19
	(23.02.19) Email via CR re 'Singing Southampton' newsletter requesting information re choir concerts etc.	Contact; <a href="mailto:singingsouthampton@gmail.com">singingsouthampton@gmail.com</a>
	(06.04.19) Publicity re SingFest 2019 –	circulated to ACC 18.04.19
	(15.04.19) Safety Notice - The new Lettings Co-ordinator for the Quakers has sent SL a paper copy fire safety information	Committee have electronic copies. ACC members to be made aware of emergency procedure. (Exit routes and assembly point)

Item	Discussion	Action / Comments
Recent events	07.03.19 After practice get-together.	Another successful & enjoyable event
	28.03.19 – Guest choir leader - Brendan Taaffe	Brendan introduced ACC to new songs with beautiful harmonies. Was well attended.
		Generally it was felt that guest choir leaders should be invited when CR is unable to lead ACC rather than as a special event.
	08.05.19 After practice get-together – celebrating 19 years of ACC	A lovely event. Thanks to Christina, Clare and Carolyn for refreshments. Good to have time to chat.
Forthcoming events/concerts	Sunday 30.06.19. 2.00pm – 5.00pm. Sarah Morgan Foundation choirs concert at Winchester Guildhall. Combined Winchester, Petersfield, Alton Community Choirs, Andover Spotlight Singers and 'Take Note' choral choir.	No charge for participants. Tickets to be made available to ACC (for sale to guests). Programme in progress. ACC to perform for 20 mins approx – 4/5 songs. Further info to be available after 1 <sup>st</sup> June.
	Thursday 4.07.19 – Summer concert – 7.30pm. Doors open at 7.00pm	Booking of Alton Methodist Church confirmed (AF)
	Publicity	Flyers and poster to be designed (BP) and printed (Trelors). (Need to have a different phone contact from usual re booking tickets as SL won't be here.)
	Press	BP to put out a press release a month before the event
	Tickets	To be printed (BP to arrange) Will be available from choir members. Ticket price £5.00 (plus opportunity for making donations)
	Representative from Trelors to be invited	Contact via John Barnet. HB to contact JB ( <i>done 20.05.19</i> )
		BP to say something re Riding for the disabled and Action Aid
	Quadrangle (vocal quartet)	Unanimously agreed they should sing at the concert.
	Volunteers	HB to email ACC after half-term asking for volunteers to help with refreshments and setting out chairs etc.
	Helen Smith and Clare Allen are key holders for the church.	Open up at 5.00pm
	Arrange room and set out chairs.	5.00pm. Ensure volunteers are available – and we know who they are.
	Refreshments.	Provide a non-alcoholic summer punch and light refreshments – e.g. bought cheese straws

Item	Discussion	Action / Comments
Forthcoming events/concerts (cont)	Summer concert (cont) PA system	Ensure volunteers are available for serving/clearing away – and we know who they are.
		Ensure someone (from the church) is available to explain workings of PA. (either beforehand or at concert)
	Warm-up	6.15pm
	Programmes	not discussed re whether they should be provided to audience
	Summer Social at Judy's (15.08.19)	Thanks for the kind invitation from Judy. Info to be circulated to ACC nearer the time.
AGM	Date to be arranged for sometime in the Autumn	Last year's AGM was 8 <sup>th</sup> November
Choir's 20 <sup>th</sup> Birthday – 2020	10.05.19. HB emailed ACC for suggestions as to how this might be celebrated.	There were lots of ideas. See addendum with summary. Ceilidh/party and a concert seemed most popular ideas.
	Ceilidh/Party 2020	Possibly the week-end following Friday 8 <sup>th</sup> May at a village hall. E.g. Beech or Bentley. (HB to check out paperwork re. hire of Beech VH in 2015)
	Summer Concert 2020	Suggestion that old favourites to be included in repertoire
Website	Approved February committee meeting minutes to go on website	HB to arrange with BP & Debbie ( <i>contacted 17.05.19</i> )
	There has been a problem with link – 'full' message email box.	Not mentioned – insufficient time.
Facebook	Working well	Thanks to Debbie
AOB	28.2.19 Cancelled practice due to illness of leader	HB notified ACC by email. Notice placed at QMH in case members hadn't received email. No problems reported.
	Content of emails to ACC	Keep to musical items.
	Membership of ATTA (Alton Town Twinning Association)	Unanimous decision to renew membership. (HB to notify Penny Cushing) ( <i>done 20.05.19</i> )
	Change of committee members at AGM	AF to ask for volunteers to replace SL and HB as they come to the ends of terms of office. ( <i>done 16.05.19</i> )
	CR will not be available to lead the choir in January 2020.	CR to arrange one substitute to take all three sessions. (Freya Parles will do so)
Next meeting	Thursday 6 <sup>th</sup> June 2019, 7.00pm at The Friends Meeting House, Alton	

Addendum – summary of ideas for how ACC could celebrate its 20<sup>th</sup> birthday in 2020

	we should choose something that all members would be able to take part in
Concert	special concert which tells the story of the formation and development of the choir through narration and song
	joint concert with other choir/choirs (e.g. Cecil Sharp choir, Guildford Vox, local singing group)
	venue should be one which would allow a celebratory drink or 2!
	Invite local celebratory – e.g. Alan Titchmarsh to MC the concert.
Ceilidh/party	DIY party, sing, dance, ‘turns’, share food & drink
	BBQ and or garden party – once the weather is warmer – i.e. June/July
	At a venue that can do it for us, even if we have to pay something, so that there is no pressure on anyone from the choir to prepare anything and so that everyone can enjoy the celebration together.
	invite family & friends
	The spouses/partners of the members should be invited to too.
	Invite previous members.
workshop	invite previous members & local singers
	sharing with other choirs
	nice lunch
	a joint day’s workshop followed by supper & a ceilidh?
visit	Pertuis
	Somewhere in Europe
	Dinan
	Wales (with a male voice choir)
	Northumberland (Carolyn’s roots – Hexham, Holy Island, Cragside, Keilder)
CD	Anniversary CD (a memento for choir – or for sale at concerts?)
book	Commentary & history/origins / timeline of concerts / membership numbers & lists / a word from Carolyn / photos / programmes / poems & song extracts - a digitally printed memento we could produce fairly cheaply & sell to cover costs. Everyone could have time to contribute memories, visual or materials to be considered for inclusion.
song requests	Old favourites – e.g. Streams of Lovely Nancy, Wild Rover, Water is Wide, Dona Nobis, Senua de Dende, Hine hine, Fix Me, Go Down Moses, Polly Vaughan, Da Pacem Domine! If we had songs from our CD it would help newer members to learn them.